

# Family Contact Information Sheet

## PRIVACY ACT STATEMENT

**Authority: Title 10, USC, Section 3012. Principle Purpose(s): To assist Army agencies and Commands in their missions of providing care and assistance to families of service members who are required to be away from their home station. ROUTINE USES: (1) To identify specific problems and service needs of soldiers and their families. (2) To gather data that will assist in the development of appropriate programs and services. (3) To serve as a record of services provided. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECTS ON INDIVIDUAL NOT PROVIDING INFORMATION: Voluntary information is required to assist the individual and his/her family members. Failure to provide the required information could result in a delay in providing assistance to the individual and/or family member.**

## SERVICE MEMBER INFORMATION

Unit Name	SM Phone Number:
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Service Member's Name (Last, First, MI)	Gender	Rank
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Service Member's Home Address

City	State, Zip Code	Email
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Are you a student:	Employed:	Previous Deployment:
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Mailing Address (if different then above)

Marital Status:	Anniversary:
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POC prefers to be contacted by: E-mail  Phone  Direct Mail  Other

## Point of Contact (POC) Information

Primary POC Name	Relationship
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Primary POC Address

City	State	Email
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Zip Code	Phone	Does your POC need translation services? If yes, what language:
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POC prefers to be contacted by: E-mail  Phone  Direct Mail  Other

Additional POC Name	Relationship
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Additional POC Address

City	State	Email
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Zip Code	Phone	Does your POC need translation services? If yes, what language:
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## Additional Information

Names of Children (if applicable)	Date of Birth	Gender

**IN ACCORDANCE WITH CNGBI 1800.02 encl A 7(e), Service Members will provide families with FP, FRG, and A&FRPMs contact information, key unit-personnel information, phone numbers, and locations. Please be aware that the contact info above will be utilized by the Family Assistance Center, Unit Family Readiness statutory volunteers, and the Yellow Ribbon reintegration program to provide support services, educational materials and invitations to events to the POC indicated above. Contacts can be updated, removed or added at any time by contacting our Family Readiness office at 207-430-5625.**

**Service Member's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_